



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL ONE

SUMMARY REPORT

Thursday, February 22, 2024

Action/Request	Person Responsible
<p>1. <u>Approval of Minutes – a</u> The Regular Meeting Minutes of January 25, 2024, were approved by general consent of the board as presented.</p>	Mutual Board Portfolio Specialist
<p>2. <u>Approval of Minutes – b</u> The Special Meeting Minutes of February 7, 2024, were approved by general consent of the board as presented.</p>	Mutual Board Portfolio Specialist
<p>3. <u>Building Inspector – a</u> RESOLVED to approve the garden proposal for Unit 01-025-F to extend garden area, work to be done at the shareholder’s expense and shareholders responsibility to maintain the garden.</p>	Mutual Board Building Inspector Physical Property
<p>4. <u>Building Inspector – b</u> RESOLVED to approve replacement of the bollards, repainting curbs, and adding a loading zone behind carport #3, from GRF Service Maintenance Department, at a cost not to exceed \$1,760.00. Funds to come from Operating Expense and authorize the Vice President to sign any necessary documentation.</p>	Mutual Board Building Inspector Physical Property Finance
<p>5. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of December 2023.</p>	Mutual Board Finance
<p>6. <u>New Business – b</u> RESOLVED to approve a Mutual One town hall budget of \$750.00. Funds to come from General Operating Account and authorize the Vice President to sign any necessary documentation.</p>	Mutual Board Finance
<p>7. <u>New Business – c</u> RESOLVED to approve Greenbelt singers’ performance at the Mutual One town hall meeting.</p>	Mutual Board Recreation



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<u>Follow-Ups for Next Regular Board Meeting</u> <ol style="list-style-type: none">1. Monthly Finances2. Smart Burners/ Fire averts/ Golis3. Zinsco Electrical Panel motion in Oct'22/Jan'23	Portfolio Specialist Building Inspector Physical Property