



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL ONE

SUMMARY REPORT

Thursday, August 24, 2023

Action/Request	Person Responsible
<p>1. <u>Approval of Minutes – a</u> RESOLVED to approve the Regular Meeting Minutes of July 27, 2023, as printed.</p>	Mutual Board Portfolio Specialist
<p>2. <u>Building Inspector – a</u> RESOLVED to approve patio proposal for Unit 25-G, work to be done at the shareholder’s expense</p>	Mutual Board Physical Property Building Inspector
<p>3. <u>Building Inspector – c</u> RESOLVED to approve a contingency factor of 10% for concrete work, funds to come from Infrastructure and authorize the President to sign any necessary documentation.</p>	Mutual Board Finance Physical Property Building Inspector
<p>4. <u>Unfinished Business – a</u> RESOLVED to ratify proposed rule change by amending Section 5.3 – <u>GRF Permit for Building Alterations/Additions</u> of the Rules and Regulations; the 28-day posting requirement has been met.</p>	Mutual Board Mutual Administration Building Inspector Physical Property
<p>5. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the months of June and July 2023.</p>	Mutual Board Finance
<p>6. <u>New Business – b</u> RESOLVED to authorize J&J Landscape to remove trees by carport 15, at a cost not to exceed \$1,850. Funds to come from Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Building Inspector Physical Property Finance
<p>7. <u>New Business – c</u> RESOLVED to approve the proposed contract with Association Reserves for 2024, at a cost not to exceed \$1,620.00. Funds to come from Operating and authorize the President to sign any necessary documentation.</p>	Mutual Board Finance



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8. <u>New Business – d</u> RESOLVED to reschedule the regular November monthly meeting date to November 30, 2023.	Mutual Board Mutual Administration
<u>Follow-Ups for Next Regular Board Meeting</u> 1. Monthly Finances 2. Discuss and vote to approve whether Mutual Board documents should still be posted on the public LWSB Mutual website 3. Discuss and vote to ratify amended Article V. – Landscape/Garden Rules and Regulations	Portfolio Specialist