



# REGULAR MONTHLY BOARD OF DIRECTORS MEETING

## MUTUAL ONE

### SUMMARY REPORT

Thursday, February 25, 2021

Action/Request	Person Responsible
<b>1. <u>Approval of Minutes – a</u></b> RESOLVED to approve the Regular Meeting Minutes of January 28, 2021, as written.	Recording Secretary
<b>2. <u>Building Inspectors Report – a</u></b> RESOLVED to approve the garden proposal for Unit 62F with Option #1. Work to be done at the shareholder’s expense.	Mutual Board Physical Property Service Maintenance
<b>3. <u>Unfinished Business – b</u></b> RESOLVED to ratify rescinded Policy 7427.G – <u>Barbeques-Usage and General Safety Precautions</u> and ratify adopted Policy 7427.01 – <u>Barbeques-Usage and General Safety Precautions</u> ; the 28-day posting period has been completed.	Mutual Board Recording Secretary Portfolio Specialist Physical Property
<b>4. <u>Unfinished Business – c</u></b> RESOLVED to ratify amended Policy 7557.01 – <u>Caregivers</u> ; the 28-day posting period has been completed.	Recording Secretary Portfolio Specialist
<b>5. <u>Unfinished Business – d</u></b> RESOLVED to ratify amended Policy 7575.01 – <u>Use of Laundry Room</u> ; the 28-day posting period has been completed.	Recording Secretary Portfolio Specialist
<b>6. <u>Unfinished Business – e</u></b> RESOLVED to ratify amended Policy 7549.01 – <u>Lockout Procedure</u> ; the 28-day posting period has been completed.	Recording Secretary Portfolio Specialist
<b>7. <u>Unfinished Business – f</u></b> RESOLVED to ratify amended Policy 7701.01 – <u>Personal Property Liability Insurance</u> ; the 28- day posting period has been completed.	Recording Secretary Portfolio Specialist
<b>8. <u>Unfinished Business – g</u></b> RESOLVED to ratify rescinded Policy 7504.G – <u>Lock Resolution</u> and ratify adopted Policy 7504.01 - <u>Lock Resolution</u> ; the 28-day posting requirement has been completed.	Recording Secretary Portfolio Specialist



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<p><b>9. <u>Unfinished Business – h</u></b> RESOLVED to ratify rescinded Policy 7551.G – <u>Unsanitary Premises and Fire Loaded Conditions</u> and ratify adopted Policy 7551.01 – <u>Unsanitary Premises and Fire Loaded Conditions</u>; the 28-day posting period has been completed.</p>	Recording Secretary Portfolio Specialist
<p><b>10. <u>Unfinished Business – j</u></b> RESOLVED to ratify rescinded Policy 7590.G – <u>Feeding Wildlife</u> and ratify adopted Policy 7590.01 – <u>Feeding Wildlife</u>; the 28-day posting period has been completed.</p>	Recording Secretary Portfolio Specialist
<p><b>11. <u>Unfinished Business – k</u></b> RESOLVED to ratify rescinded Policy 7508 – <u>Patio/Estate Sales</u> and ratify adopted Policy 7508.01- <u>Patio/Estate Sales</u>; the 28-day posting period has been completed.</p>	Recording Secretary Portfolio Specialist
<p><b>12. <u>New Business – a</u></b> RESOLVED acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, and income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of January 2021.</p>	Mutual Board Finance Recording Secretary Portfolio Specialist
<p><b>13. <u>New Business – b</u></b> RESOLVED to rescind Policy 7507.01 – <u>Electric Cart Pad</u> on a preliminary basis until the 28- day posting period has been completed. The policies will be ratified at the next scheduled meeting and take effect if the Board receives no comments.</p>	Recording Secretary Portfolio Specialist
<p><b>14. <u>New Business – c</u></b> RESOLVED to approve the proposal from J&amp;J Landscaping for purchasing and planting 35 trees to locations deemed appropriate by Physical Property and the Arborist and relocating 3 trees at a cost not to exceed \$11,500.00. Funds to come from Infrastructure Reserves Tree Replacement and Removal and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Recording Secretary Portfolio Specialist



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<p><b>15. <u>New Business – e</u></b>            RESOLVED to approve a resolution to request GRF to assume full responsibility for maintenance and repair of all sewer lines excluding mutual laterals.</p>	GRF BOD Presidents' Council
<p><b><u>Follow-up for Next Month:</u></b></p> <ol style="list-style-type: none"> <li>1. Mutual Monthly Finances</li> <li>2. Update on Gutter Guard</li> <li>3. Water Conservation – Consequences for Water Wastage</li> <li>4. Going out to Bids for Tree Arborist and Landscaping</li> <li>5. Fine Schedule</li> </ol>	Recording Secretary Mutual Board