



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL ONE

SUMMARY REPORT

Tuesday, December 22, 2020

Action/Request	Person Responsible
1. <u>Approval of Minutes – a</u> RESOLVED to approve the Special Meeting Minutes of November 12, 2020.	Recording Secretary
2. <u>Approval of Minutes - b</u> RESOLVED to approve the Special Meeting Minutes of November 18, 2020.	Recording Secretary
3. <u>Approval of Minutes – c</u> RESOLVED to approve the Special Meeting Minutes of November 23, 2020.	Recording Secretary
4. <u>Approval of Minutes – d</u> RESOLVED to approve the Regular Meeting Minutes of November 24, 2020.	Recording Secretary
5. <u>Approval of Minutes – e</u> RESOLVED to approve the Special Meeting Minutes of December 1, 2020.	Recording Secretary
6. <u>Approval of Minutes - f</u> RESOLVED to approve the Special Meeting Minutes of December 8, 2020.	Recording Secretary
7. <u>Unfinished Business – a</u> RESOLVED to ratify adopted Policy 7532.01 <u>Smoking Rules and Regulations</u> ; the 28- day posting requirement has been met.	Mutual Board Mutual Administration Portfolio Specialist Recording Secretary Physical Property Security
8. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, and income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of November 2020.	Mutual Board Finance
9. <u>New Business – c</u> RESOLVED to amend Policy 7210.01 <u>Annual Elections</u> on a preliminary basis until the 28-day posting period has been completed. The poliys will be ratified at the next scheduled meeting and take effect if the Board receive no comments.	Mutual Board Mutual Administration Portfolio Specialist Recording Secretary Stock Transfer



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<u>Follow-up for Next Month:</u> 1. Mutual Monthly Finances 2. Discuss and vote to ratify Policy 01-7210-1 <u>Annual Elections</u>	Recording Secretary Mutual Board